



Lake Norman Charter Board Meeting Minutes

Open Meeting Minutes

March 2, 2017

General Meeting

Attending: Kevin Lambert, Steve Jones, Anna Blackwelder, Ricky Jones, Thomas McElroy, Cynthia Bush, Sherry Latten, Kyle Burkey, Rick Buckler, Shannon Stein - Superintendent

Meeting called to order at 7:03 PM by Kevin Lambert.

Approval of February Minutes

Motion to approve the February minutes by Thom McElroy, Ricky Jones seconds, motion carries

I. Support Organization

- A. PTO:
 - i. Filling new positions which has become a daunting task because many of the longtime volunteers have children graduating this year. LNC will help to try to promote these opportunities.
 - ii. The middle school is looking for a new PTO president since the volunteer will be moving.
 - iii. Staff appreciation is next week. The PTO will host both a mid-week breakfast and end of week lunch for staff.
- B. Athletic Boosters: NONE

II. Superintendent's Report

- A. The lottery was held on February 16th. Due to the time of day it is held, it is hard for parents to get on campus. Next year looking into doing a livestream of the lottery results.
- B. Annual survey went out to parents and staff and the deadline to complete the survey is March 16th. The results will be ready for the April 6th retreat meeting at the WaterBean off exit 25.
- C. LNC has been invited to attend the March 17th Chambers of Commerce meeting and present at the Town of Huntersville Mayor's Roundtable breakfast on March 23rd.
- D. The performance frame work from 2016 is in the board packet. The charter renewal department is behind; however, everything is in good shape and compliant.
- E. LNC is partnering with Charlotte-Meck Library system program called One Access to allow our students to use their student IDs as a library card and access digital resources. It will help promote more reading.
- F. Ms. McNeilly and her Spanish classes are using E-Pals and they will be featured in the Global Community newsletter.
- G. The entire middle school will be going to AMC on March 20th to see the movie *Hidden Figures*. The movie is highly inspirational and teaches students the perspective of STEM careers, historical events, risks people need to take to grow and mature, and it models lifelong learning.

III. Finance Update

- A. The second quarter budget amendment will be presented at the next regularly scheduled board meeting.

IV. Old Business

A. Strategic Planning Committees

- i. Knight's Fund – The group's specific communications have started. A video will go out tomorrow explaining and promoting the four goals. One of the areas of focus was highlighted in a video, which will be sent to families and showcased the need for our growing athletic program and fields.
- ii. Technology – Focused on the rewriting of the policies and a small group will get together and revise policies for the policy manual. All of the new iPads have been received so that they can be cataloged and prepared for next year. Dell ran out of stock of the regular laptops we ordered, but they are going to replace the black trim with a blue or red trim for our laptops. Adam Phillips is currently working on submitting the image to Dell and once they have that they can begin shipping. At the next meeting they should have a more concrete price. They are also working on a new phone system for the school.
- iii. College Counseling – Mr. Smith took a few students to FSI on February 16th. Students heard from sales people, human resources, as well as practiced elevator speeches and held mock interviews. The feedback from the students has been positive. They are working on hosting a medical panel at the school. The Counseling Corner went out this week and the interest survey will be completed by 9th, 10th and 11th graders on March 3rd. Tuesday is the coffee chat and it will focus on registration.
- iv. Global Diversity & Inclusion – The teacher curriculum is getting ready to launch. A team of parents, teachers and administrators continue to work on it. They are planning on implementing the pilot in March where the staff will take an individual self-assessment around diversity and inclusion topics and participate in a discussion.
- v. Campus Master Plan/Elementary School Construction – The water extension has started. It should be completed by April 27th. The footings for the modular have been placed and 80% of the storage drain is complete. The site also has about an inch and half of grass, so the irrigation is working.
- vi. Elementary Planning Update – Last night was the last night of interviews. Ms. Holland is forming teams and has started calling some of the teachers to offer him or her a teaching position. The top two art teacher candidates will be coming to the middle school to do a sample lesson with the fifth graders. Stephanie Lane has accepted the position as the after-school coordinator and part-time teaching assistant.
- vii. Policy Committee – There are a lot of redundancies found in the student handbook and policy handbook. Steve went through and did a first cut and now the committee is looking at the manual to figure out if they are student, staff or "other bucket" policies. They looked at Pine Lake Prep's manual and they include a category for governance policies. Shannon's priority is the student handbook which is almost finished. It will be presented to the administration to look at in terms of verbiage and from a content perspective. It will then go back to the committee for final revisions. They are also looking for a way to make it more user friendly instead of having a long PDF you have to scroll down.

V. New Business

A. New Staff Recommendations

- i. Stephanie Lane – Afterschool coordinator
- ii. Christine Spinks – Receptionist and RN

Ricky Jones motions to approve the new staff recommendations; Thom McElroy seconds; motion carries.

- B. Huntersville Park and Rec Agreement
 - i. This is a 20-year agreement partnership which guarantees LNC both a monetary commitment towards the construction of the new elementary gym, but also specific field usage which is necessary to maintain our current athletic programming.
 - ii. March 20th this agreement will go to the town board once approved by LNC Board
 - iii. It is not an ownership deal but a usage deal.

Steve Jones motions to approve the Huntersville Park and Rec agreement; Ricky Jones seconds; motion carries.

- C. Elementary School Financing
 - i. Cynthia motions to authorize the finance committee to engage a financial advisor to assist LNC in assessing future funding options. Additionally, the finance committee would be allowed to evaluate current and future funding needs with the hopes of engaging a lending partner.

Thom motions to approve the engagement of a financial advisor for the elementary school; Anna seconds; motion carries.

- D. Club Policy
 - i. This will help to define a school-affiliated club vs a non-school-affiliated club. They are happy to encourage and support new clubs, but they want to make it clear to families and students that LNCharter is not affiliated with non-affiliated clubs.
 - ii. Sherry asks if the core values can be “called out” more in the policy.

Rick Buckler motions to approve the club policy; Cynthia Bush seconds; motion carries

Motion to adjourn by Steve Jones and go to closed session 143-318.11, seconded by Rick Buckler, motion carried and meeting adjourned at 7:46 PM

Thom McElroy motions to move to open session at 8:20 PM; Cynthia Bush seconds; motion carries.

Cynthia Bush motions to adjourn at 8:21 PM; Sherry Latten seconds; motion carries